

Beverly Beach Improvement Club  
Board of Trustees Meeting-November 19, 2007

The Board met at 10 AM at the home of President Ron Buzard. Present were Trustees Anita Jerome and Fred Marshall, as well as Secretary-Treasurer Terry Hawthorne. Trustee Lloyd Hamel attended via teleconference. Ray Owen and Dianne Shiner were unable to attend.

The minutes of the 8/14/07 Board meeting regarding the 10' easement owned by BBIC, and the sale of the Grannum property were reviewed. Ron reported that the Grannum property has been sold but he wasn't sure if the sale had closed yet. The Grannums did remove some shrubbery that was on the BBIC easement, and the new owners understand the situation. Also, a warning sign about the deterioration of the north beach access was discussed, and it was agreed that there is a need for a sign to limit the Club's liability. The sign is now done and will be installed this week.

Ron Buzard updated the Board about the latest on the application for additional water hookups.

The Board discussed the subject of the Department of Health (DOH) Cross-Connection Control Program (CCCP). All people hooked-up to the water system must have a backflow prevention assembly installed to prevent contamination to potable water if backflow occurs. The nine step list of designing and implementing a CCCP was reviewed. Lloyd made a motion to move the Board to adopt a resolution for the Cross Connection Control Program. Anita seconded the motion, and it was moved and carried. This resolution accomplishes Step 1. Document your authority to implement the CCCP, which stated that the Club by-laws or a resolution must give your system the legal authority to implement the program and must describe your CCCP policies and enforcement provisions.

More discussion on the DOH CCCP followed:

When the water meter sets are installed at individual hookups they will have the backflow preventer already in them. Hookups that have been installed in the past 2-3 years are meter ready and already have backflow preventers. Hookup fees could cover the cost of the water meter sets.

Ron will write a letter to the Club Membership to be mailed with the DOH Residential Customer Survey to evaluate (Step 2. Conduct an initial hazard evaluation) each service connection for specialized plumbing, etc. that could potentially cause a backflow situation.

Sue Wicklund is certified as a cross-connection control specialist which accomplishes Step 3. Arrange for certified personnel to implement the CCCP. Ron and Sue will set up the file and tracking system for the CCCP.

A CCCP Owner educational program will be drawn up by Ron and will be made ready for the next board meeting in January, 2008. Also at that time, the Board will review the CCCP survey results with Sue Wicklund.

Ron will work with the Department of Health to discuss the plan for complete implementation of the CCCP.

New Business

Ron reported that The Department of Health inspected the pump house and toured Beverly Beach and they were impressed with our water system. In their report they indicated that they will be requiring us to have a sounding tube installed in the well in the future. Sue is looking into the cost and what would be involved.

The Treasurer's report for current fiscal year was reviewed.

Meeting adjourned at 10:50 AM.

Respectfully submitted,

Terry Hawthorne  
Secretary-Treasurer