

BEVERLY BEACH IMPROVEMENT CLUB

Board of Trustees

Meeting Minutes of **March 28, 2012**

The meeting was called to order at 10:00 am at the home of Trustee Dianne Shiner.

Attendees: Fred Marshall, Joel Wight, Ron Buzard, Maureen Horn, Jim Lightner, Jean Summer and Dianne Shiner.

FLUSHING SYSTEM PAY

After further review of the flushing system that Joe Waldrup has created, and of the cost to the BBIC of all his management services, the Board unanimously approved to increase Joe's monthly base pay by \$200, beginning April 1, to include the systematic maintenance of flushing procedures. At this time, high satisfaction is being reported regarding the elimination of the gassy smell that has been a problem for quite some time, and it appears unnecessary to go to the large capital expense of installing a pump. Again, Joe's work for us is highly satisfactory and we intend to recognize his service in some special way at the annual meeting.

BILLING

At this time, no overage is reported for Feb. and March. If there is billable overage for April, a simple form will be created with Pauline for billing. The two members with overage charges for the first quarter (beyond the \$5 base) promptly paid. There are a variety of viewpoints being expressed regarding the billing base and process and will be taken up at our next meeting. This will begin the preparation for the first year report and recommendation to the membership at the annual meeting.

BYLAW MAILING

The cover letter for the mailing of the bylaws was slightly revised and approved...and Board members spent the rest of the time getting the mailing prepared and sent today. There will be a month for feedback and potential revision. In preparation for term limits, the Board also affirmed the draft schedule for terms of the current members as follows:

2012 - Maureen off and new person elected for a 3/3 year term

2013 - Jim off and new person elected for a 3/3

- Fred, end of first term; eligible for 2nd term of 3

2014 - Jean off and new person elected for 3/3

- Ron, end of first term' eligible for 2nd term of 3

2015 - Joel and Dianne off; elect 2 people to 3/3

2016 - Fred end of second term (if he chooses to run in 2013)

2017 - Ron end of second term (if he chooses to run in 2014)

Joel and Dianne will again serve as a nomination committee, and nominations for someone with Treasurer skills are being sought.

VOTING PROCESS CLARIFICATION

Ron has purchased a numbering software to allow us to send numbered ballots in the annual meeting announcement. These can be returned by mail or brought to the meeting. Copies will be available at the meeting for those who forget them AND who have not already voted by mail. There will need to be a differentiation in ballots for general membership issues (bylaws and election) and water system issues (e.g. fees, billing).

SYSTEM TOUR

We agreed to have a tour of the water system to begin our next meeting on **Thursday, May 17, 10 am, starting at the well site.** Ron will arrange for the tour with Joe, and will also install some kind of lockbox that will allow access to Trustees in emergencies. It was not decided whether to add further agenda to this meeting or the next, but it will include: billing

- bylaw revisions

- planning for first year review

Submitted by Dianne Shiner, Secretary